

January 20, 2012

Re: Recommendation for Lee Woodard

Dear Hiring Manager:

I was initially impressed with Lee Woodard's enthusiasm, communication skills and professional demeanor when Lee joined our team in 2009. During the time Lee reported to me, he consistently demonstrated all of these qualities and more, and I heartily endorse him for any management position.

Lee is reliable, dedicated and eternally upbeat. Lee multitasks effectively and is able to handle a high-volume workload. He consistently met or surpassed all weekly goals and his daily written reports were accurate and thorough.

Of particular value to me was Lee's team player mind-set, enthusiastic embrace of change, ability to work with minimal supervision and unwavering commitment to exceeding our expectations.

Organized and diligent, Lee quickly learned technology systems and software that were unfamiliar to him when he first started with BST Timberlands, and he also attended optional professional-development seminars offered through our industry.

Lee is a hardworking, top-performing professional. He has my highest recommendation, and I am happy to furnish more details if you would like additional information.

Sincerely,



Debra Machamer  
Vice President  
BST Timberlands of Texas, LP  
843-757-9097  
[psumach@aol.com](mailto:psumach@aol.com)